

SELECTION PROCEDURE

Selection will normally be held in February and include sophomores, juniors and seniors.

If an out of ordinary selection is held at a different time, the net effect will be to identify new membership from rising juniors and seniors as well as current seniors.

The Faculty Council shall consist of five faculty members appointed by the high school principal and chaired by the NHS adviser who is a non-voting member of the committee. In the case that a student being considered is closely related so as to cause a conflict of interest to a member of the Faculty Council, that member will exclude himself from the all deliberations and voting regarding that particular student. If that exclusion results in a tie on the committee, the high school principal will cast the deciding vote.

1. Cumulative grade averages and attendance will be pulled by the registrar. Students whose cumulative average is at least a 90% when PE and athletics are excluded and whose attendance meets the 90% attendance standard will be sent for counselor review.
2. The counselor will review each student's record to insure that the student is taking the courses to graduate under the recommended plan or under the distinguished plan.
3. The principal will review list of students meeting the above criteria and eliminate anyone with repeated disciplinary offenses.
4. Students who meet the above criteria will be invited to apply for membership by way of a letter delivered during the school day.
5. Each invited student will be given an invitation to apply for membership and a student information sheet. The student information sheet will have a definite deadline which will not be extended. If any required section is not completed, the student will not be considered for membership.
6. Once a student turns in the student information sheet, the adviser will distribute teacher recommendation forms to all professional faculty members on behalf of the student.
7. Faculty will fill out recommendations for students whom they have taught for a minimum of one full semester and/or coached and/or been a sponsor of an organization to which the student belongs or has belonged.
8. The adviser will then put any numerical data derived from the teacher recommendation form on a spreadsheet which can be viewed in table form by the Faculty Council. Additionally, teacher recommendations and the forms themselves will be available for the Faculty Council to view.
9. The student will be evaluated in four areas: scholarship, leadership, character and service. Each area carries equal weight. A student MUST score high in each area. Being superior in three areas but inadequate in one will result in non-selection. Working definitions are included for clarification. These working definitions may also be used in dismissal procedures and hearings.

- i. **Scholarship**- The student with scholarship has a 90 average in academic courses, is an active and engaged learner in the classroom, is not an attendance problem, participates in academic competitions, is a responsible student and follows either the distinguished or recommended plan of study
 - ii. **Leadership**- Leadership is directing, planning and being responsible for specific tasks. Those with leadership also provide a good example to younger students. The Faculty Council realizes that many students worthy of leadership positions are often not elected by their peers. Simply being elected does not make a person a leader. Leadership is defined by the actual activity of leading not just/only election by other students.
 - iii. **Character**- Character is being responsible for what you say and do. It includes taking criticism well, resolving disputes in a dignified manner and showing respect to others including those not a part of one's own social group. It includes following school PDA policies and not cheating or helping others cheat. Character is reflected in one's manners. A student of character is honest and courteous to school personnel as well as other students. Character would include not "bad mouthing" others students, teachers, the school or school programs. Character also includes not using foul language, gender-biased language or racial slurs. Students of character are good ambassadors for the school and its programs.
 - iv. **Service**-Service is helping others without expectation of reward. It should be ongoing and not just a one-time activity. The Faculty Council looks for students who volunteer to help teachers and students, students who participate in class activities such as fundraisers; students who attend school regularly; students who participate in school activities outside of school hours; and students who generally contribute to the good of the communities of which they are a part.
10. Election to NHS will be by a simple majority vote of the Faculty Council. Students who have not completed the activity information form will not be eligible for membership.
 11. Elected students will be invited to join NHS. Students who accept the invitation will become members at the Induction Ceremony.
 12. Any sophomores inducted will become provisional members until the beginning of their junior year.
 13. If a sophomore or junior does not qualify, the student will be allowed to go through the selection process again in a future year, provided the student still meets the initial standards for consideration.